



2019 Western Colorado Outdoor & Sportsman Expo Vendor & Exhibitor Advance Details

Food Vending & Expo Partners:

This document contains everything you need and should answer any remaining questions to prepare you for the 2nd annual Western Colorado Outdoor & Sportsman Expo Presented by the Town of Eagle (OUTDOOR EXPO).

Leading up to the event, we have a robust marketing campaign inclusive of print, digital, radio and social media via our sister newspapers throughout the mountain region of Colorado. A full paper wrap is scheduled to run on Friday, April 12th in both the Vail Daily and the Glenwood Springs Post Independent with copies available at the front door to give to attendees. The wrap will feature the venue map, and a listing of each vendor and exhibitor complete with your logos. Please view the website at WestCoExpo.com for event details.

We expect you to keep your areas clean, and upon egress, to remove everything you brought and then some. We are striving for a Zero Waste event using *Leave No Trace* principles. At the end of each night please secure your materials, merchandise, food, truck, trailer, etc. for safe keeping. The venue will be locked/secured and supported by limited overnight security; OUTDOOR EXPO is not responsible for any lost or stolen equipment and/or product. Please prepare appropriately for inclement weather (cold, windy and snowy).

We expect you to be onsite and ready to engage Friday, **April 12th between the hours of 11:45 a.m. and 8:00 p.m.; and, Saturday, April 13th between the hours of 8:45 a.m. and 6:00 p.m. day. Doors open to the public at 6:00 p.m. on Friday and 9:00 a.m. on Saturday**

Finally, we invite you to join us on Friday evening between the hours of 8:00 p.m. and 9:30pm. for a casual reception, conversation and an opportunity to network with each other. The reception is hosted by Colorado Mountain News Media and will be held at the event venue. We are so thankful for your participation and please see below for additional details!

Respectfully,

Holli Snyder
hsnyder@cmnm.org
Colorado Mountain News Media
(970) 777-3166

Krista Deherrera
kdeherrera@cmnm.org
Colorado Mountain News Media
(970) 987-4214

Danita Dempsey
Dldempsey67@gmail.com
FEST, LLC
(970) 471-0168

VENUE ADDRESS: Eagle River Center; 0794 Fairgrounds Road, Eagle, CO 81631

PAYMENT: There should not be any balance remaining for your vendor space upon arrival however, if there is; please be prepared to pay the remaining balance upon arrival for load-in; payment can be a cashier's check or cash and should be made payable to Colorado Mountain News Media.

MAP – See attached map

LOAD IN: Upon arrival please enter at the Eagle River Center parking lot and check in with OUTDOOR EXPO staff/security who will contact Krista and/or Danita noticing us of your arrival. Please do not proceed into the venue until directed to do so by the. You may pull one vehicle up to the door you have been assigned for load-in; doors are indicated on the map with W=West; E=East; N=North and S=South. Please be courteous of other vendors needing access. It is important to note that vehicles are not allowed on the show flooring under any circumstances therefore, all products must be hand carted in. The only exception is the vendors/exhibitors located on the dirt floor and indicated by lettered location.

SPACE NUMBER	SPONSOR, EXPO & VENDORS	LOAD DAY	LOAD TIME	LOAD DOOR
A	Humphrey RV	Thurs. 4/11	1:00 PM	NORTH
B	Crawlin' for a Cure	Thurs. 4/11	4:30 PM	NORTH
C	Colorado Parks & Wildlife	Thurs. 4/11	4:00 PM	NORTH
D	Col. Bowhunter's Association	Thurs. 4/11	2:00 PM	NORTH
E	Rocky Mountain 4 Wheel	Thurs. 4/11	3:00 PM	NORTH
1 - 3	Quiet Kat (P)	Thurs. 4/11	4:00 PM	SOUTH
4	Team Black Bear Keller Williams Mountain Properties (P)	Fri. 4/12	9:45 AM	SOUTH
5	4 Points Bar (P)	Fri. 4/12	10:15 AM	SOUTH
6	Trout Unlimited	Fri. 4/12	10:30 AM	SOUTH
BAR		Fri. 4/12	8:15 AM	SOUTH
T-1	Force Fly-fishing	Fri. 4/12	8:30 AM	SOUTH
T-2	Rick Takahashi	Fri. 4/12	8:30 AM	SOUTH
T-3	John Newbury	Fri. 4/12	8:30 AM	SOUTH
T-4	Dave Mosnik	Fri. 4/12	8:45 AM	SOUTH
T-5	Steve Maldonado	Fri. 4/12	8:45 AM	SOUTH
T-6	Modern Forager	Fri. 4/12	9:00 AM	SOUTH
T-7	Mark Weinhold	Fri. 4/12	9:15 AM	SOUTH
11 - 12	Town of Eagle	Thurs. 4/11	3:00 PM	SOUTH
13	Mountain Man Taxidermy (P)	Fri. 4/12	9:45 AM	SOUTH
14	Little Creek Ranch (P)	Fri. 4/12	10:15 AM	SOUTH
15	CMC (P)	Fri. 4/12	10:30 AM	SOUTH
16	Cutco Cutlery (P)	Fri. 4/12	10:45 AM	SOUTH
17	Outdoor Element (P)	Fri. 4/12	11:00 AM	SOUTH
18	Ultimate Camera Mount (P)	Fri. 4/12	11:15 AM	SOUTH
21	Alaskan Adventure (P)	Fri. 4/12	11:30 AM	SOUTH
19 - 20	Town of Gypsum	Thurs. 4/11	3:00 PM	SOUTH
22	Renewal by Andersen	Fri. 4/12	7:15 AM	SOUTH
23	Piney River Ranch (P)	Fri. 4/12	7:30 AM	SOUTH

24	Big O Tires	Fri. 4/12	8:00 AM	SOUTH
25	Colorado Mountain Hat Co.	Thurs. 4/11	4:00 PM	SOUTH
26	Straightline Sports	Fri. 4/12	8:30 AM	SOUTH
27	Gypsum Fire	Fri. 4/12	8:45 AM	SOUTH
28	Sonoran Desert Institute	Fri. 4/12	9:00 AM	SOUTH
29	Motshwere Safaris & Outfitters (P)	Fri. 4/12	9:15 AM	SOUTH
30	Soaring Lake Outfitters (P)	Fri. 4/12	9:30 AM	SOUTH
31	Leisure Solar	Fri. 4/12	7:15 AM	WEST
32	Walking Mountains Science School	Fri. 4/12	7:30 AM	WEST
33	Eagle River Watershed Council	Fri. 4/12	8:00 AM	WEST
34	Bureau of Land Management	Fri. 4/12	8:15 AM	WEST
35	Alasta Solar	Fri. 4/12	8:30 AM	WEST
36	Stay the Trail	Fri. 4/12	9:00 AM	NORTH
37 - 38	Rocky Mountain Elk Foundation	Thurs. 4/11	4:00 PM	WEST
39	Visit Glenwood Springs	Fri. 4/12	8:45 AM	WEST
40	Hero's Training Systems	Fri. 4/12	8:45 AM	WEST
41	Kremling Chamber of Commerce	Fri. 4/12	9:15 AM	WEST
42	Brixton Arms	Fri. 4/12	10:15 AM	WEST
43	Roaring Fork Valley Horse Council	Fri. 4/12	10:30 AM	WEST
44	Hayden Outdoors	Fri. 4/12	10:45 AM	WEST
45	Project Healing Waters	Fri. 4/12	9:30 AM	WEST
46	Kona Bikes	Fri. 4/12	9:30 AM	WEST
47	Brookside Gun Dog's (P)	Fri. 4/12	9:45 AM	WEST
48	Nikki Jo Jewelry	Fri. 4/12	9:45 AM	WEST
49-50	Basin & Bend (P)	Fri. 4/12	10:45 AM	WEST
51	Rocky Mountain Select (P)	Fri. 4/12	9:15 AM	NORTH
52	US Law Shield (P)	Fri. 4/12	9:45 AM	NORTH
53	Glenwood Caverns Adventure Park (P)	Fri. 4/12	10:00 AM	NORTH
54	Minturn Anglers	Fri. 4/12	10:30 AM	NORTH
55-56	Jet Boat Colorado (P)	Fri. 4/12	11:00 AM	WEST
57	Trick Threads	Fri. 4/12	10:45 AM	NORTH
58-59	U.S. Forest Service (P)	Thurs. 4/11	3:00 PM	NORTH
60	Schlegel Guides & Outfitting LLC (P)	Fri. 4/12	9:00 AM	NORTH
61	Windage Weaponry	Fri. 4/12	9:15 AM	NORTH
62	Porter Elk	Fri. 4/12	9:45 AM	WEST
63	Wilderness Workshop (P)	Fri. 4/12	10:15 AM	NORTH
64	Colorado Teardrop	Thurs. 4/11	2:00 PM	NORTH
Food #1	Nickie's (P)	Fri. 4/12	10:00 AM	OUTSIDE WEST END
Food #2	Chibby Whibbitz (P)	Fri. 4/12	10:15 AM	OUTSIDE WEST END

RE-LOAD: Saturday morning between the hours of 8:00 and 8:45 a.m. you will be able to reload merchandise, etc. utilizing the same entry points as used for initial load. Again, you may pull one vehicle up to this gated location being courteous of other vendors needing access; from there items must be hand-cart or carried into the venue. **Re-stocking and/or loading during event operational hours will not be allowed.**

PARKING: After load is complete, there is access to vendor parking in the West Area Rodeo lot located just east of the venue.

TABLES/CHAIRS: Neither the venue nor CMNM provides provide tables or chairs; plan to bring your own if needed

POWER: Please do not draw more than we have pre-arranged or we run the risk of tripping the power and that's no fun for anyone! In most cases, there will be one (1) 110 standard outlets for you to access or one (1) or 50-amp outlet; unless you have arranged prior for additional power. Please be sure you bring the appropriate adaptors, extension cords and means to secure them to the ground if needed. **NO SPACE HEATERS!**

VEHICLES INSIDE VENUE: Please remember that no engines using gasoline may be operating on the floor during the event; gasoline must be no more than ¼ of a tank full; tape or lock-cap must be affixed to the tank; and, all batteries disconnected.

WIFI ACCESS: Broadband speed is very limited in the venue so please plan accordingly.

PRODUCT EXCLUSIVITY: Vendors will not be allowed to sell alcoholic beverages of any kind.

POTABLE/GREY WATER: There is access to potable water and grey water disposal in the venue kitchen located on the South side of the venue.

TRASH RECYCLING & CLEAN UP: Vendors and exhibitors must carry out any and all trash, recycling and compostable products created from providing services which do not fit in the receptacles provided.

- All cardboard must be broken down and placed in the recycling receptacles prior to leaving the venue
- All pallets must be carried out with the vendor.
- All vendors are to leave the event site as they found it before departure.

STRIKE/LOAD-OUT: You may begin load-out on Saturday after 6:00 p.m. and once the venue is cleared of general public, your space is clear of trash and your items are packed up utilizing the same doors as assigned for load-in. **The venue must be completely vacated by not later than 11:00 p.m. so please plan accordingly.** *Please exercise caution and patience during load-out!*

CREDENTIAL PICK UP: You each receive four (4) single day passes/wristbands per day for your staff; unless you have made prior arrangements with OUTDOOR EXPO before to Wednesday, April 10. **Wristbands are non-transferable.** Please see Krista or Danita on-site to pick up your credentials.